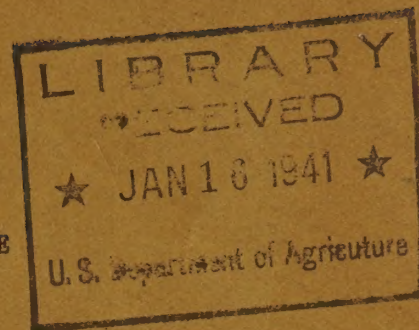


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RESETTLEMENT PERSONNEL CONFERENCE

NEW ORLEANS, LOUISIANA

January 27, 1941 - February 7, 1941

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PLAN AND PROGRAM

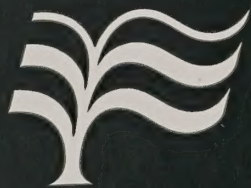
Of The

CONFERENCE

UNITED STATES DEPARTMENT OF AGRICULTURE

FARM SECURITY ADMINISTRATION

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B.E.E. JAN 24 1940

This is your plan and program of the conference.

Please study it carefully before coming to the conference.

This will help you to:

Understand the plan and purpose of the meeting

Plan the best use of your time

Think out what contributions you wish to offer, and

The points on which you would like assistance.

Please bring this program with you to the conference!

STEERING COMMITTEE

James T. Gobbel

E. B. Whitaker

C. B. Faris

Leonard Outhwaite,
Chairman

P U R P O S E

In planning for a conference of Camp Managers, Project Managers and other personnel of the Resettlement Division the Administrator of Farm Security Administration and the executives of the Resettlement Division had the following purposes in mind:

1. To advance a more general understanding in the Farm Security Administration of the present status of the Farm Security communities and of the program of the Resettlement Division.
2. To permit the local and regional Resettlement personnel to become familiar not only with the program in their own regions but also with all parts of the Resettlement program in other regions.
3. Through better understanding and through review of concrete situations to bring about a clearer and more consistent definition and execution of the program of the Resettlement Division.
4. To serve as one aspect of a program of in-service training.
5. To provide opportunities for the informal exchange of experience and the extension of personal acquaintanceship between the field workers of the various regions, the working staffs of the regional offices and the Washington office and in this way to increase our understanding and sense of partnership in the undertaking in which we are all engaged.

P L A N A N D P R O G R A M

During the last week of November 1940 the Assistant Regional Directors in charge of Resettlement came from all regions to Washington to work with the Resettlement staff and with representatives of the Administrator's office in Farm Security Administration on a program for a general meeting of Community Managers, Camp Managers and Resettlement personnel.

While the general purpose and plan for the meeting had been worked out, no set or arbitrary decisions regarding its content had been arrived at. It was intended that the content of the meeting should be worked out in the presence of the representatives of the regions and should embody their ideas and serve their needs.

This was done in a series of conferences extending over a period of a week. A schedule of meetings was prepared and topics assigned. Gradually the program emerged into approximately its present form. Subsequent consultation and correspondence resulted in some modification and improvements.

The program is the result of real collaboration and cooperation. The combination of Addresses, of General Discussion hour, of Group Meetings, the work of the Standing Committees and a Consultation Period on Technical Problems will provide for all types of activities and for the satisfaction of as many different interests as can be covered in a conference of this size and of this duration. This combination of different types of meetings employing different techniques is designed to permit a maximum amount of participation from each individual person attending the conference and at the same time to offer a method of knitting the conference together in a unified working program. In general it will be a working conference but program provides also for informal gatherings and relaxation.

The plan and schedule merits careful study on the part of all who are attending the conference.

M O R N I N G S - A F T E R N O O N S

MORNINGS - GENERAL ASSEMBLY

The morning hours of each day will be devoted to meetings of the General Assembly attended by all members of the conference.

The Assembly will convene each morning at 8:45 and at this time notices, instructions, additions to or alterations of the program will be announced.

The hour from 9:00 to 10:00 will be devoted to Addresses.

The hour from 11:00 to 12:00 will be devoted to General Discussion.

AFTERNOONS - SMALLER MEETINGS

The hours of the afternoon will be devoted to smaller meetings of various types and for various purposes.

These include 1:30 to 3:00 Group Meetings on special topics.

3:00 to 4:00 - Meetings each day of the Standing Committees.

4:00 to 4:30 - Consultation Period on technical problems.

A D D R E S S E S

Mornings - 9:00 to 10:00
 10:00 to 11:00

The first two hours of the morning will be devoted to addresses by Executives in the Department of Agriculture, of Farm Security or Resettlement or guest speakers. These will be the only set addresses at the conference and they will announce for each day a topic or two related topics representing important phases of the Resettlement program. These topics will then be followed up in the Committee Meetings and Group Meetings of the afternoon.

GENERAL DISCUSSION HOUR

Mornings - 11:00 to 12:00

Following the addresses the general assembly will remain in session and an hour will be devoted to general discussion. There will be opportunity for questions from the floor. At this time also Chairmen of the Standing Committees or members of the committees delegated by them may bring to the attention of the Assembly any important results of their previous day's meeting or comments on the addresses of the previous day.

GROUP MEETINGS

Afternoons - 1:30 to 3:00

During the afternoons of most of the days of the conference a time will be set aside for Group Meetings on special topics. These will take place from 1:30 to 3:00 in the afternoon.

The following exceptions to this plan, however, should be noted. On the first day of the conference, Monday, January 27th, the Group Meetings will be dispensed with. This time will be used instead to provide a period for a getting together, or organization meeting of the Community Managers and similar meetings for Camp Managers and other groups with related interests. The steering committee has set no Group Meetings for Saturday, February 1st. On the final day of the conference, Thursday, February 6th, there will be no Group Meetings. On this afternoon there will be a Final Assembly of all members of the conference to receive the reports of all the Standing Committees.

The Group Meetings are designed to break the Conference up into smaller meetings to provide an opportunity for discussion and for individual participation. Approximately ten such Discussion Groups will be meeting each day and each Discussion Group will be covering some phase of the general subject or subjects presented during the morning meetings.

It is the general intent of the plan that the members of the conference in accordance with their interests and experience will select which of the discussion groups they wish to attend. In making this selection they should note that the topics assigned for the discussion groups are in most cases neither so specialized or so exclusive as to prevent some general consideration of the subject under discussion.

The discussion groups form a contrast with the Standing Committees: the Standing Committees meet each day continuing their work throughout the period of the conference; the Discussion Groups are temporary and informal gatherings.

Each member of the conference will be assigned to membership in some one of the Standing Committees and as a member of this committee he will meet each day with the same group to consider one general subject or division of work throughout the period of the conference. As a member of the Discussion Group he will in nearly all cases be meeting with different people each day and will thus have considerable freedom in selecting topics of special interest, in extending his acquaintanceship, and in exchanging ideas.

It will assist the work of the conference if the members of the Standing Committees will tell the Chairman of their committee which of the Group Meetings they expect to attend. This will permit the Chairman to see that his committee is properly represented at each of the Group Meetings so that it may serve as an effective panel. On this point see remarks under the heading "Standing Committees."

STANDING COMMITTEES

Afternoons - 3:00 - 4:00

Some ten Standing Committees will be formed. Each committee will have a permanent chairman. The permanent Chairman may appoint a special chairman to serve in his stead for any particular meeting but the permanent Chairman will be responsible for the conduct of his committee as a whole.

Every member of the conference will be assigned to some one of these Standing Committees and will be expected to contribute to its work and to familiarize himself particularly with those portions of the program that have a bearing on the phase of the Resettlement program with which his Standing Committee deals.

Each Standing Committee will meet each day at the hour assigned. One of the primary duties of these committees will be to consider each day what bearing or influence the points of view, the materials and facts presented in the Addresses and Group Meetings have upon the phase or department of Resettlement work with which this Standing Committee is specially charged.

Each Standing Committee will therefore serve as a panel on each day's work of the Conference. Facts or conclusions of sufficient importance may be presented by the Chairman or his delegate to the General Assembly at the General Discussion hour of the succeeding day. Thus these committees will serve as one method of tying the conference together.

While it is intended the members of the conference should have a good deal of freedom in selecting each day that one of the announced group meetings which they wish to attend, they should clear this choice with the Chairman of their Standing Committee and the Chairman in turn should see that at least one member of his committee is present at each Group Meeting. This is desirable so that the Standing Committees may truly serve as a panel for assembling the results of each day's work. Since there are many more members of each Standing Committee than there are announced topics for Group Meetings, this should be easy to arrange.

Each Standing Committee on the closing day of the Conference will report to the General Assembly summarizing their participation in the conference, drawing conclusions and making recommendations regarding the practice and policy of the Resettlement program as it affects the subject they have had under consideration. Chairmen of Standing Committees will submit a written report and with this in mind should invite the members of their committee to participate in its preparation.

In addition the Chairmen of the Standing Committees will find that in most cases the subject dealt with by their Committee is also assigned as one of the major subjects for the Addresses and Group Meetings on some particular day of the meeting. In these cases the Chairmen will take charge of the Group Meetings for the day in question. They will appoint some member of their Standing Committee to serve as a leader for each of the Group Meetings to be held on that day. The Chairman and the Group Leader will in each case work out together a list of topics, problems or questions that are to be covered in the Group Meeting.

Thus, to take an example, there is a Standing Committee on Farm Labor and Migratory Labor of which Dr. Silvermaster and Nelson Cruikshank serve as chairmen. There is also a day assigned for the discussion of Farm Labor and the Migratory Camp program. On this day Mr. Silvermaster and Mr. Cruikshank will appoint from their Committee Leaders for each of the Group Meetings announced for that day.

C O N S U L T A T I O N P E R I O D

Afternoons - 4:00 to 4:30

The work of the Resettlement Division, Farm Security Administration, is very extensive and very diversified. In it, many special fields of knowledge and special techniques have been drawn together in an attempt to solve a central problem. No single person, whether he be a Camp Manager, Community Manager or representative of the Regional or Washington office, can hope to be expert and proficient in all phases of Resettlement work. Every person attending the conference will undoubtedly have some technical question connected with his work on which he would welcome expert advice. It is equally clear that not all technical questions can be fully covered by the Addresses, Group Meetings, or by the work of the Standing Committees. Therefore, a special period has been assigned during which experts and technicians in various activities of the Resettlement Division will be available for consultation on such individual and specific problems as may be brought to them by Community Managers, Camp Managers and by other members of the field service.

S T A N D I N G C O M M I T T E E S

LAND AND PROPERTY CONTROL	Jenkins Stone
FARM LABOR - MIGRATORY	Silvermaster Cruikshank
CO-OPS AND CO-OP FARMS	Mace
EDUCATION	Neary
HOME AND FAMILY MANAGEMENT	Porter Barnes
COMMUNITY LIFE	Flynn
HEALTH	Dr. Williams Dr. Mott
RURAL POVERTY - ECONOMICS	Outhwaite Brewster
PUBLIC RELATIONS	Fisher
PROJECT ORGANIZATION AND PLANNING	Barr
PERSONNEL AND TRAINING	Littlejohn

TECHNICAL PROBLEMS FOR CONSULTATION HOUR

FARM MANAGEMENT OPERATIONS	W. J. Green W. E. Georgia
CO-OPERATIVE INDUSTRIAL OPERATIONS	G. Ford C. Bryan C. B. Faris
CO-OPERATIVE FARM AND LIVE-STOCK OPERATIONS	W. T. Frazier
CO-OPERATIVE MERCHANDISING AND MARKET QUESTIONS	Brice Mace Frank Lister V. B. Sharpe
COMMUNITY SERVICE LOANS	James Wood
HOME OPERATIONS	Doris Porter
CRAFT OPERATIONS	Doris Porter Frank Lister
HOMESTEAD OPERATIONS	William Canon Edward Stone
TECHNIQUES OF COMMUNITY ORGANIZATIONS	M. Flynn M. O. Anderson E. B. Whitaker
SCHOOL PROBLEMS	R. Neary
MAINTENANCE OPERATIONS	C. Herdt

LAND DEVELOPMENT and ACQUISITION	James Gobbel J. H. Jenkins Carl Mahder
PROCEDURE and REPORTS	T. C. Schmidt A. Haines Gordon Barnes
LABOR CAMP OPERATIONS	R. T. Magleby E. E. Tucker
METHODS OF DEALING WITH PEOPLE	Dr. Lasswell L. Outhwaite J. Smart K. Fulton
PUBLIC RELATIONS	J. Fisher W. Lightfoot A. Maverick, Jr. Philip Brown

UNITED STATES DEPARTMENT OF AGRICULTURE
FARM SECURITY ADMINISTRATION

CONFERENCE OF RESETTLEMENT PERSONNEL

New Orleans - January 27 to February 6, 1941

CALENDAR AND PROGRAM

Hour	Type of Activity	Mon. Jan. 27	Tues. Jan. 28	Wed. Jan. 29	Thurs. Jan. 30	Fri. Jan. 31	Sat. Feb. 1	Mon. Feb. 3	Tues. Feb. 4	Wed. Feb. 5	Thurs. Feb. 6	
8:45 - 9:00	General Assembly - Announcements	Assembly	Assembly	Assembly	Assembly	Assembly	Assembly	Assembly	Assembly	Assembly	Assembly	
9:00 -10:00	Addresses on Major Topics or Phases of Resettlement Program	Origins of Resettlement - W. W. Alexander	Rural Property - Leonard Outhwaite	Rural Community	Coops in Communities - Brice Mace	Education - Dr. John Studebaker	Industries - C. B. Bryan	Farm Labor - Dr. Gregory Silvermaster	Community Manager & His Work	Land Acquisition	Youth - Miss Molly Flynn	
10:00 -11:00		FSA & Resettlement Today - C. B. Baldwin	Resettlement J. O. Walker	Farm Housing-Family - R. W. Hudgens	Cooperative Farms & Land Purchases	Health - Dr. Williams	Arts & Crafts Home Industries - Doris Porter	Migratory Camps, Homes-N. Cruikshank	Working with Individuals, Families & Groups - Dr. Lasswell	Conveyances, Leases - E. Stone	Public Relations - J. Fischer	
11:00 -12:00	General Discussion Hour	Devoted to Floor Discussion of Previous Day's Main Address, Other Talks, and Committee Reports							Problems - Meeting Each Day			
		Noon Intermission										
1:30 - 3:00	Groups Meeting on Special Topics — Selective	COMMUNITY	The People	Rural Housing	Purchasing, Farm Supplies, Home Supplies	Schools	F R E E T I M E	Camp Self-Government	TO	Homesteads, Assn. - Farms	FINAL	
			The Land	FSA Community Housing	Stores & Store Management	Nursery Schools		Migrants and Schools		BE	Homesteads Subsistence	ASSEMBLY
		MANAGERS' ORGANIZATION	The Farm Today	Farm & Home	Processing Coops	Adult Education		R	Migratory Labor Health Assn.	ARRANGED BY	Property Management Communities	ALL
			The Home	Home & Community	Coop Services Heavy Equipment, Live-stock, etc.	Vocational Education			Camps and Labor Homes		COMMUNITY MANAGERS'	Property Management Camps
		MEETING	What Price Land?	Community Organization	Marketing	Health Education		E	Coops in Labor Camps	MEETING	Buying Land	REPORTING
			Can the Farm Pay?	The Successful Family	Coop Farms	Sanitation Program			Mobile Labor Camps		Price and Purpose	RESETTLEMENT
		CAMP	Industry and Agriculture	The Problem Family	Lease and Development	Health Studies		T	Relief to Migrants	Working with People	Title Transfers Including RR Trust Properties	
			MANAGERS	Defense and the Farm	FSA and the Larger Community	Leasing Co-operatives			Doctor and Nurse		Planning and Equipping Camps	Industries
		ORGANIZATION	Democracy on the Farm	Youth and the Community	Purchase and Development	Health Association		I	Camp Staff Organization	Personalized Administration	Crafts and Arts	TOMORROW
			MEETING	The New Agriculture	Community Growth	Industries			Public Relations	Camp Life in Rehabilitation	Case Studies	
				Children - The Future					E	Children in Camp	Community Leadership	
3:00 - 4:00	Standing Committees	Standing Committees Meeting at This Hour to Consider the Bearing of Their Work on the Topic or							Topics of the Day			
4:00	Consultation Hour on Technical Problems - Meeting Each Day											
5:30 - 6:30	Relax and Smile	"Information - Please"	Community Clinic	Story Teller's Hour - Communities				Story Teller's Hour - Camps				

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